



## **GREAT CHESTERFORD C. OF E. PRIMARY ACADEMY**

13<sup>th</sup> December, 2019

Dear Parents,

### **Breakfast Club Update**

At the end of term, we will be saying thank you and farewell to Mrs Jo Aveston our Breakfast Club Leader. We would like to take this opportunity to thank her for all that she has given to Great Chesterford C. of E. Primary Academy in our popular early morning Breakfast Club and we wish her well with her new ventures. We would also like to thank one of our most committed volunteers, Miss Barbara Norris, who will also be stopping her help at Breakfast Club this Christmas.

Mrs Jayne Mackswith Coe and Mrs Jane Van Weede will continue to run this facility but we do require additional staff / volunteers to ensure that we are able to continue running Breakfast Club five days a week. Help is required on Monday, Wednesday and Friday mornings, from 7.45am to 8.45am. Please contact the school office if you, or someone you know, is interested in this position.

For safeguarding requirements, we need to keep the main hall door closed so please knock on the red hall door when you arrive and a member of staff will let you in.

To support families, we will be extending the deadline for booking places at Breakfast Club to 6pm the day before. Please visit the school website where you will find further information about our Breakfast Club including booking sessions and a registration form for new members.

We are currently reviewing the range of activities on offer at Breakfast Club and we will keep you updated with future changes.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'S Mitchell'.

Mrs Sarah Mitchell  
Headteacher