



# **Great Chesterford C. of E. Primary Academy Prospectus**



## **Together we are Great!**

*Two are better off than one, because together they can work more effectively.*

**Ecclesiastes 4:9**

**Great Chesterford C. of E. Primary Academy  
School Street  
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# Welcome

This prospectus provides information about our school, its aims, curriculum and activities. It cannot, of course, provide all the information you may require and I hope that you will be able to visit the school and see for yourself the way in which we work.

## **Our Vision:**

**As a Church of England School, our aim is to provide the best possible education for each child in within a caring, Christian community. Our values promote inclusion, respect and empathy whilst our broad and balanced curriculum inspires aspirational, lifelong learners. Our values are: God's Guidance, Respect, Excellent Behaviour, Aiming High and Tremendous Teamwork.**

We follow the Early Years Curriculum and National Curriculum and teach many aspects of work through a topic based approach. We aim to provide a broad and balanced curriculum, which will enable each child to develop confidently to the very best of their ability.

Our curriculum will promote the spiritual, intellectual, moral, physical and social well-being of the children. They will learn more about the world in which they live and begin to appreciate and develop the skills, concepts and attitudes needed for their adult lives. We encourage each child to become enthusiastic, independent and confident in their learning.

We strive to provide a high standard of education for all children. This is best achieved when parents and teachers work together with mutual trust and understanding. We are keen to foster a positive relationship with parents and hope that you will not hesitate to contact us if you require any further information or guidance.

**Mrs Sarah Mitchell BSc(Hons)MEd**  
**Headteacher**





Parents are welcome to visit the school at a convenient time.

Appointments can be made to tour the school and meet the Headteacher who will be pleased to answer any questions you may have.

# School Organisation

## Class Structure

There are 7 classes, each with approximately 30 children. Children are taught in year groups and move through the school with their peers. There are three infant classes (Key Stage 1) and four junior classes (Key Stage 2). In each class, a variety of whole class, group or individual teaching takes place, depending on the subject and each child's need. Sometimes classes work together for assemblies or story times. Whole school Collective Worship take place three times a week. The infants and juniors have separate playgrounds and toilet facilities are organised by age.

There is a 15 minute break in the morning for all children; this takes place at 10:45 am. The number of hours spent on teaching will be approximately 23 hours 30 minutes per week. Infant hours will be slightly less to allow for changing times and an extra break in the afternoon, when teachers feel this is appropriate.

Supervision is provided from 8:45 am when children come straight into school. All children are expected to arrive at school by 8:55 am when the teacher on duty in each playground will close the appropriate doors / gates. Any child arriving at school after 8.55am will need to sign in at the main office.

At 3:15 pm, junior children will be dismissed and infant children will be escorted onto the main playground. It would be helpful if parents could wait on the playground, rather than in School Street, which becomes congested at this time of day. In the interests of safety, we would ask parents to collect children by car only when necessary.

### The School Day

Morning	9:00 am	to	12:15 pm	(Juniors 12:20 pm)
Afternoon	1:15 pm	to	3:15 pm	(Infants restart at 1:20 pm)

**Breakfast Club** is run from 7.45am each morning, in our Junior Library, should you need to be at work earlier than the usual drop off time. This is run by Mrs J. Aveston at an extra cost. Arrangements can be made with the school office as applicable. Further details are also available on our school website.



# Transport

Children who attend school from Littlebury, Littlebury Green, Catmere End and Strethall may travel to school by bus. **Please note that this service is being phased out by ECC.**

Approximate times are as follows:

## Morning

8:26am	Littlebury Green, Play area
8:27am	Littlebury Green, Teasels
8:28am	Littlebury Green, Farm
8:32am	Catmere End, Strethall
8:40am	Littlebury, Telephone Box
	Littlebury, Peggy's Walk
	Littlebury, Bus Shelter
8:45am	School

## Afternoon

3:45pm
3:43pm
3:41pm
3:37pm
3:33pm
3:30pm
3:25pm

The children who travel on the bus meet in the School Hall at the end of the day. The children are registered onto the bus by a teacher. Please advise your child's class teacher in writing when your child will not be travelling home on the bus.

Parking outside the school becomes a problem during drop off and collection times. Wherever possible, we would recommend walking to school with your child. If it is necessary to drive, please be considerate to our neighbours and local community when parking. Take care not to obstruct access for buses and emergency vehicles.



# School Uniform

School uniform, as listed below, can be purchased from our on-line supplier through the school website or most can be obtained from department or chain stores of your choosing:

Boys	Girls
White polo shirt Grey school trousers / shorts Navy sweatshirt (preferably with school logo) Dark plain socks Blue / black leather school shoes (no trainers or canvas shoes)	White polo shirt / blouse Navy skirt / pinafore dress Blue and white checked dress Navy sweatshirt / cardigan (preferably with school logo) Navy or grey trousers Navy or white socks / tights. Blue / black leather school shoes (no trainers or canvas shoes)

## PE Kit:

All children need a PE Kit and a bag in which to carry it:

### Key Stage 1

- White PE t-shirt (available on-line)
- Navy shorts
- Plimsolls

### Key Stage 2

- School sport polo shirt (available on-line)
- School sport shorts/skort (available on-line)
- Navy blue / black skins (optional)
- Orion sport splash top (optional, available on-line)
- Hooped/navy sports socks (optional)
- Strong trainers / football boots
- Plimsolls
- Gum shield and shin pads (notice will be given for these items by class teachers).

Years 1 to 4 will also need the following for their swimming lessons:

- Swimming costume (preferably blue / black)
- Swimming cap
- Towel



**All items of clothing should be clearly marked with the child's name.** Please check them regularly to see if the name is still visible. Sew on labels are the best way to mark clothes.

The wearing of casual clothes or sportswear during normal lessons is discouraged. Jewellery should not be worn for safety reasons. If a child has pierced ears, they should wear studs only and they must be removed for PE lessons. Please discourage children from bringing expensive watches or toys to school as they may become lost or damaged. **Hair must be tied back for school if long enough to do so.**

# The Curriculum



There are three main stages of primary education:

- The Foundation Stage - Reception Class (4 and 5 year olds)
- Key Stage 1 - Year 1 (5 and 6 year olds) and Year 2 (6 and 7 year olds)
- Key Stage 2 – Year 3 (7 and 8 year olds), Year 4 (8 and 9 year olds), Year 5 (9 and 10 year olds) and Year 6 (10 and 11 year olds).

Throughout the school we teach subjects using a cross-curricular approach. Each class covers termly topics enabling us to deliver a broad and balanced curriculum.

The children in Key Stages One and Two cover the National Curriculum subjects. These are:

English	Art
Mathematics	Music
Science	Physical Education
Religious Education	Computing
History	Design Technology
Geography	

As a Church school, Religious Education is regarded as a core subject alongside English, mathematics and science. The children also learn about Personal, Social, Health, Citizenship, Education (including Sex and Relationship Education) and British Values. SMSC (Spiritual, Moral, Social and Cultural) is covered within all areas of the curriculum. All Key stage 2 classes, learn French as a Modern Foreign Language.

We hold regular Theme Weeks throughout the academic year to enhance the provision of our broad and balanced curriculum. Recent examples have included: Science, MADD (Music, Art, Dance, Drama), World Religions, PSHEE, Sports and Geography.



## Early Years

The children in Reception class follow the Statutory Framework for EYFS. The curriculum covers seven main areas, which are:

- Maths
- Literacy
- Communication and Language
- Physical Development
- Expressive Arts and Design
- Understanding of the World
- Personal, Emotional and Social Development

Learning in Reception Class also occurs through structured play. They have access to a designated outdoor classroom.



All children in Reception have assigned 'Buddies' from Year 6 to help them integrate into school life. These Buddies will be with them throughout their first year at school.

## Assessment

Assessment is an ongoing part of informing, teaching and learning. Teachers make regular assessments of children's progress which enable them to plan work according to the children's needs. At the end of Key Stage 1 (Year 2), children are required to carry out formal tasks for this year. The results of these teacher assessments are available to parents on request. At the end of Key Stage 2 (Year 6), children are required to take national tests. The results of these assessments are reported to parents.

## Extra-Curricular Activities

These activities take place during the lunch hour or after school; they may include sports, such as football, netball, cricket, athletics and running. In addition, other clubs also run during the academic year, including: STEM, Lego, Leading Worship, SPACE, Orchestra, Drama, Board Games, Music, French, Spanish, Stop Motion, Knitting and Book.

We also offer individual or small group lessons for brass, violin, piano and woodwind. Children with particular interests and talents are given the opportunity to participate in after school sports matches, tournaments or workshops.

Our high quality extra-curricular provision has contributed to success in individual tournaments and competitions and also in our achieving the following awards: Healthy Schools Award, Sainsbury's School Sports award (Gold) and The National SMSC (Spiritual, Moral, Social and Cultural) Quality Mark (Gold).

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## Music

Music is encouraged and plays an important part of school life. Pupils are able to book individual music lessons and participate in the school orchestra or choir.

## Children with Special Educational Needs

Class teachers employ a variety of methods to help children with special educational needs, some of whom may find learning difficult. A specialist teacher (SENCO) is available to work with and advise class teachers about particular children's needs. That teacher may also work with individual children when this is appropriate. Parents are consulted and their views are taken into account when an assessment of their child's Special Educational Need is necessary. The School's Special Educational Needs Policy reflects the updated Code of Practice and is available on the school's website. The school also recognises children who may be exceptionally gifted or talented in a particular subject. We work with other local schools to set up workshops or days for children to work together with equally able children to extend their skills. Such days have included maths clubs, science days, music days and art workshops.



## Collective Worship

An act of Collective Worship takes place every day. There is a weekly theme which provides opportunities for further exploration in the classroom. On Fridays, children throughout the school are encouraged to lead or participate in the worship and parents are welcome to attend. Year 6 pupils lead Collective Worship for KS1 and KS2 each week on Tuesdays and Wednesdays. Our local vicar also leads Eucharist Services throughout the year for KS2 pupils to which parents and members of the local community are warmly invited to attend. Members from the local clergy lead Collective Worship every Thursday. Parents who wish their children to be withdrawn from Religious Education or Collective Worship should contact the Headteacher.





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# Ofsted Report

The school was rated Outstanding at the last Ofsted Inspection in 2008. We are not complacent and continue to carry out rigorous school self-assessments and to highlight areas where improvement is needed. We are due to have an Ofsted inspection and the staff and Governors have undertaken training and sought external challenge and assessment to be as ready as possible.

## **Here are some of the comments made during the last inspection in 2008.**

‘Results have been steadily rising year on year for the last four years with many more pupils than normally seen achieving at the higher Levels 3 and 5.’

‘Through the excellent leadership given by the Headteacher, with high quality support from senior staff and the governing body, this school provides its pupils with an outstanding quality of education.’

‘Pupils’ behaviour is exemplary; they have a wonderful attitude to school, enjoy working together and show a great commitment to their own learning’

‘Those pupils who find learning more difficult achieve very well and normally exceed the national average for similar pupils.’

‘The breadth of pupils’ involvement beyond school is excellent and links with multicultural schools in Britain and schools across the European Community give them a powerful understanding of cultural development and community cohesion.’

‘Teachers are constantly working to improve the quality of pupils’ learning and by regularly monitoring and observing each other, best practice is being shared.’



# How We Care for Your Child

## Behaviour

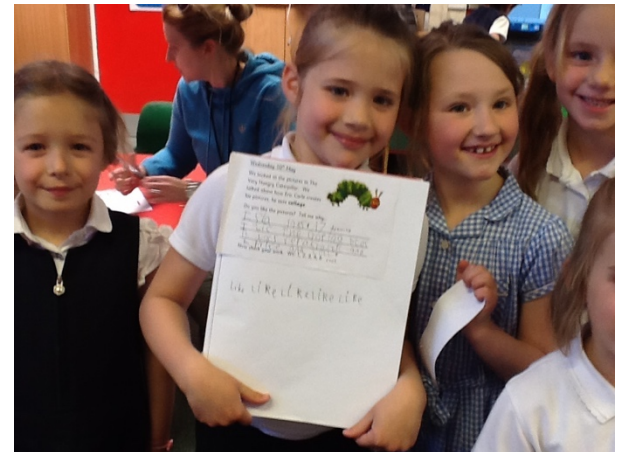
The school is a community in which children are encouraged to become self-disciplined and where behaviour is based on mutual respect and consideration for others. We have a clear behaviour policy in place and all children and staff are aware of the expectations and sanctions.

Children thrive on praise and rewards and a variety of strategies are used in school, including: verbal praise, stickers, value points, praise notes and Headteacher postcards.

The school has a published Behaviour Policy and a Bullying Policy. We are committed to providing a caring, friendly and safe environment for all of our pupils so they can learn in a relaxed and secure atmosphere. Bullying of any kind is unacceptable at our school. If bullying does occur, all pupils should be able to tell and know that incidents will be dealt with promptly and effectively.

## Pastoral Care

The class teacher is responsible for the care of the children in their class. Particular problems are referred to the Headteacher, or in her absence, the Deputy Headteacher. Parents are advised if difficulties persist. The values, standards and attitudes of the school community are made clear to the children by example and discussion.



## Celebrations and Achievements

We welcome parents and family members to attend our Friday morning Collective Worship. As well as being our daily act of worship, we use this whole school gathering as an opportunity to celebrate birthdays and achievements. If children have received certificates from outside school, please pass them to the school office for presentation on a Friday. Collective Worship starts at 9:15 am.

## A Healthy School

We are very proud to have achieved National Healthy School Status. To achieve this we have worked hard on improving our lunches as well as developing the personal, social, physical and emotional wellbeing of our children. We provide healthy and nutritious lunches that are cooked on the premises. We use locally sourced and fresh produce and offer a choice of at least two main courses and desserts. The school lunches are very popular with the children. Alternatively, children may bring a packed lunch. Lunch is eaten in the school hall and the children are supervised throughout this period. We try to encourage a friendly, happy atmosphere. Older children are encouraged to help younger ones, especially those who have just started school. Please note that we are a nut-free school and request that packed lunches do not include products that contain nuts or sesame for example, houmous and peanut butter.

Current prices for school meals can be obtained from the office. Payment may be made weekly or half termly in advance and should be paid on line or via cheque sent in a sealed envelope on which you should write your child's name, class and amount enclosed.

### **Free School Meals**

Your child may be eligible for free school meals – and pupil premium – if you receive any of the following benefits:

- Income support
- Income-based jobseekers' allowance
- Income-related employment and support allowance
- Support under Part IV of the Immigration and Asylum Act 1999
- The guaranteed element of state pension credit
- Child tax credit, provided that you are not also entitled to working tax credit and have an annual gross income of £16,190 or less



If you are eligible, in addition to free school meals, the school would receive additional Pupil Premium funding which can be used in a variety of ways to support your child's education. These include: school uniform, school trips, support in school and music lessons. This premium benefits both your child and the school so please speak to a member of the office team or Headteacher if you feel you may be eligible for this.

### **School Council**

We have a School Council with representatives from each year group. They meet each half term to discuss their views on issues relating to the school and its premises. Recently they have helped to select our KS2 PE kit and they are currently working on improving the facilities in both playgrounds. The children bring their own ideas to the forum and we have seen increased confidence and inclusion as some of the benefits.

### **Playleaders**

We have Playleaders who help in the playgrounds and ensure every child has someone to play with. They are children from Year 5 who volunteer and train to become Playleaders.

### **Sports Leaders**

Pupils from Year 6 may apply to become Sports Leaders. In addition to promoting sport throughout the school, they plan and organise sporting events for younger pupils. This includes lunchtime activities for lower KS2 and our annual Sports' Day.



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## Illnesses and Medicines

If your child becomes ill during the school day, we will contact you to collect them. If your child has been ill with a sickness/ diarrhoea virus, please keep them at home for at least 48 hours after the last episode to stop any further spread of the infection.

Normally, children who require medicines should not be at school. If medication is required, it can be left at the office, with clear written instructions as to its use (e.g. Epipens). Children who suffer from Asthma will have access to their medication as and when required. The school would ask that if a child requires medicine at school, the necessary form from the website is completed and handed in to the school office with the medication.

## Safeguarding

Our school is committed to the health, safety and wellbeing of all its pupils and we have statutory duties relating to child protection. If there is cause for concern, we may have to consult with other agencies even before we contact parents or carers. Should this be necessary, be assured that any concerns we have about a child are only discussed within a professional framework and are treated entirely confidentially. The procedures we have to follow have been laid down by the Essex Area Child Protection Committee. If you would like to know more about the school's role in child protection, or to see our child protection policy, please speak to the Headteacher. Further information regarding safeguarding is also provided on our school website. Mrs Sargeant is the Designated Safeguarding Lead (DSL) for our school and Mrs Mitchell is the Deputy DSL.

## School Health Service

Children's hearing and vision are tested by the School Nurse, during the year in which they are 5. Where there is a problem, parents will be notified. If you have any other concerns regarding your child's health, you may make an appointment to speak to the School Nurse.

From time to time, dental inspections are carried out. Parents are informed if treatment is required.





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# In Partnership with Parents



## Homework

Work sent home is intended to help children to extend or prepare for work done in school. All children are expected to read for a short time each day. In addition some Mathematics and English work may be set, or children may be asked to carry out an investigation connected with a topic they are pursuing in school.

Homework provides an opportunity to build the partnership between home and school. Children will bring home a home/school link book or diary, which will provide a means of communication between parents or carers and the school. This is an important part of school life and allows children to extend or reinforce their knowledge or to share with parents what they are doing at school. It should be carried out in the time set and should not be treated negatively or left to the last minute.

## Holidays in school time

The school, in line with all other local primary and secondary schools, have agreed that these will not be sanctioned. There is no right for the school to allow this and if a child is out of school the Educational Welfare Officer (EWO) will be informed and a visit may be arranged. Schools may fine parents unless there are exceptional circumstances for absence in term time.

## Home/school agreement

As a school, we believe that working effectively with the parents results in creating the best possible care and education for each child. When your child is admitted to the school, we ask that you sign our home/school agreement. This sets out the support that the school expects, in supporting the education of each child at home.

## Communications

Parents are invited to the school for individual consultations with the teacher. The first meeting in the autumn term is for you to get to know your child's teacher and to raise any matter of interest or concern. During the spring term, you will be invited to make an appointment to discuss your child's progress with the class teacher. Towards the end of the summer term an open afternoon will enable you to view the work of the school as well as collect an annual written report about your child's progress.

Parents receive a class newsletter each term outlining the topic to be taught. Each child has a home/school link book or diary for homework activities. You can use this to comment on how your child has approached and completed tasks.

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Throughout the year, we invite parents to meetings and workshops which relate to specific matters or subjects e.g. Introduction to reading, SATs, residential trip etc. so that parents are kept up to date with policies, events or procedures, we encourage them to attend these meetings as well as read any information or letters sent home. A weekly newsletter is also used to facilitate communication between school and home.

## Feedback

We are keen to hear parents' views of the school and positive comments are always welcome. We also need to be able to address parents' concerns. If you have a concern you should contact your child's class teacher. If your concern is not addressed by the class teacher, is serious or relates to the running of the school please arrange to speak to the Headteacher. On a biennial cycle we issue questionnaires for parents to complete to gather views.

There is also the Parent View website for parents to add their comments on the school and its life. This is monitored by Ofsted, which is the school inspections body.

If you wish to make a formal complaint it should be put in writing and addressed to the Headteacher in the first instance. If, after full discussion, you wish to take the matter further, then the Headteacher will advise you of the school's complaints procedure.

## Appointments

It is always helpful if medical or dental appointments can be arranged after school or during holidays. If it is necessary to collect a child from school to attend an appointment, please inform your child's teacher by letter. Please report to the office when collecting your child so that they can be signed out. When they return please sign them back in.

## Helping in School

We welcome parental help in school. If you feel you have the time to help in any way, then please speak to the Headteacher or class teacher. We appreciate that not every parent is able to help in school on a regular basis, but you can show your support in various other ways, such as helping with clubs, joining our Friday assembly or church services and participating in Friends' events. It is the school policy that parents do not work in the same class as their child.



## Community

Throughout the year there are community events that take place in the village and surrounding area in which the school is invited to participate. These include church services. Your child may be involved in these events out of school hours. We would ask for your support on these occasions as the children benefit from being involved in the wider community.



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## Friends of the School

All parents are automatically members of the Friends of the School. This is an organisation involving parents and teachers in activities that support the school. We are fortunate in this school to have the enthusiastic support of many Friends who, by their hard work and interest, support the school, not least of all, financially.

## Charging Policy and Voluntary Contributions

Any charges levied would be in accordance with section 10 of the 1988 Education Act and Local Authority policy. At present in this school, charges are made for individual music lessons. Charges would also be made for optional extras and for board and lodging on any school residential visits. Prior written agreement would be obtained from parents before any charge is made.

To enable visits and swimming lessons to take place, the school relies heavily on voluntary contributions from parents and these trips could not be run without parent's contributions.

## Online Payments

We offer an on-line payment facility – Scopay – for most of the outgoings that you will incur whilst your child is at school, such as trips, swimming lessons, music lessons, orchestra membership and school lunch payments.

## School Development

We are constantly trying to improve the way in which we educate the children. The School Development Plan prioritises areas for development and incorporates findings from inspections. Copies of the School Development Plan and Inspection Report can be read at the school.



# Life Before and After Great Chesterford Primary

## Pre-schools

Children join our school from a number of different pre-school providers and we have a comprehensive transition programme to support our new pupils and their families. Our Reception Class teacher visits children at their pre-school setting during the summer term before they join school. There are meetings at school for parents/carers and the Class teacher and Headteacher carry out home visits to provide tailored support for each individual family. Each pupil receives their own welcome booklet to make the transition to school as smooth as possible. Children and a parent / carer are invited to a storytelling afternoon and there is also the opportunity for the children to spend two afternoons in school during the preceding summer term.

## Secondary Schools

The village of Great Chesterford falls within the priority area for the Saffron Walden County High School and many of our pupils transfer there at the end of Year 6. However, every year pupils move to other secondary schools in the area, such as Joyce Frankland Academy Newport, Sawston Village College and local independent schools.

During the autumn term, parents will need to apply for a place at the school of their choice. Application forms can be obtained from the Local Authority. Teachers from all applicable secondary schools visit to facilitate a smooth transition.

Throughout their final year at primary school, the children take on further responsibilities within school as well, including helping in the school office, supporting younger pupils, leading worship. We aim to empower our pupils to leave prepared and enthused about the next stage in their education.



# Other Information

## Non-pupil Days

These are days when the staff attend school or other institutions to update their knowledge and teaching skills. There may be occasions when the class teachers are on courses for their own professional development and classes will be covered by other approved staff.

## Cluster Group

Our school belongs to a group of primary and secondary schools in the local area called the Saffron Walden Schools Network. Staff meet together regularly for training purposes and to facilitate transition to secondary school.

## Consortium

The school also belongs to a consortium of 22 schools, which employs a support manager who assists the Headteacher and governors to manage the school finances. The consortium also employs an ICT technician who helps to maintain our network of computers throughout the school.



## The Saffron Alliance

Our school is also a strategic partner in The Saffron Alliance. The Saffron Alliance is based primarily in Essex and brings together in partnership forward thinking schools who are proactive in collaborating to provide excellent CPD, exciting research opportunities, quality ITT placements and customised support for other schools. Within this network, both primary and secondary phases work together to provide high quality professional development for teachers and leaders, with the aim of maximising the impact of our work, so that all children achieve their potential.

## Collaborative Challenge Cluster

Great Chesterford is also part of a cluster group with five other local primary schools who focus on school improvement through sharing good practice and developing staff in a challenging and collaborative framework.

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# Staff List

## **Headteacher**

Mrs S. Mitchell

## **Deputy Headteacher**

Mrs A. Sargeant

## **Teaching Staff**

Mrs C. Barden

Mrs D. Butler

Mrs A. Davies

Mrs J. Langton

Mrs G. Lincoln

Mrs K. McCullough (PPA)

Mrs A. Raper

Mrs A. Sargeant

Mrs C. Witney

Mrs L. White

## **Teaching Assistants**

Mrs A. Balchin

Mrs C. Brackstone

Mrs L. Brown

Mrs S. Burson

Mrs R. Campbell

Mrs A. Carter

Mrs L. Chambers

Mrs L. Fox

Mrs J. Gascoyne

Mrs C. Green

Miss B. Gregory

Mrs T. Hitchings

Mrs N. Heath

Mrs J. Mannix

## **SENCO**

Mrs A. Raper

## **SENCO and Well-being Assistant**

Mrs S. Burson

## **Music tutor**

Mrs K. Middleton

## **Sports Coach**

Mr K. Duers

## **MAT Business Manager**

Mrs B. Benn

## **MAT Office Manager**

Mrs S. Dyster

## **Admin Assistants**

Mrs A. Cole

Mrs A. Oakman

## **Breakfast Club Leader**

Mrs J. Aveston

## **Breakfast Club Staff**

Mrs J. Mackswith Coe and Mrs J. Van Weede

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<b>Catering Manager</b>	Ms L. Frost
<b>Catering Staff</b>	Mrs. J. Van Weede
	Ms P. Pearce
<b>Mid-day Assistants</b>	Mrs C. Brackstone
	Miss R. Camp
	Mrs A. Carter
	Mrs L. Chambers
	Mrs C. Green
	Miss B. Gregory
	Mrs N. Heath
	Mrs T. Hitchings
	Mrs V. Hoskins
	Mrs J. Mackswith Coe
<b>School site support</b>	Miss R. Camp
<b>Consortium Support Manager</b>	Mrs S. Smith
<b>Consortium ICT Manager</b>	Mr J. Middleton
<b>Consortium Health and Safety Adviser</b>	Mrs S. Sault
<b>Educational Psychologist</b>	Mr A. Willis
<b>School Nurse</b>	Mrs L. Smith
<b>Peripatetic Music Tutors</b>	
<b>Brass</b>	Mr G. Bowyer
<b>Piano</b>	Mrs D. Ramsey
<b>Strings</b>	Mrs P. Hopewell
<b>Woodwind</b>	Mrs J. Roberts
<b>External Club leaders:</b>	
<b>Orchestra Leader</b>	Ms J. Wheeler
<b>Football Coach</b>	Mr M. Snelling
<b>Running Club Leader</b>	Mrs G. Dunlop
<b>French Club Leader</b>	Mrs B. Kovacs
<b>Spanish Club Leader</b>	Mrs L. Pilling



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# The Governing Body

Although Great Chesterford is an academy, the church continues to play a role in the governance of the school and is represented on the Local Governing Body. Each Church School has a Governing Body, constituted in accordance with its Instrument of Government, which is responsible for the school, and on which the church, parents and staff are represented.

Our Governors are often in the playground or visiting the school and openly accessible to all parents face to face, by telephone or email should you need to discuss anything in confidence.

The role of the governing body is a strategic one. The Governors of the Academy are responsible for the appointment of teaching staff, overseeing the general running of the school, including the curriculum and financial matters and for the exterior of the building.

Its key functions are to:

- set the aims and objectives for the school
- set the policies for achieving those aims and objectives
- set the targets for achieving those aims and objectives
- monitor and evaluate the progress the school is making towards achievement of its aims and objectives
- be a source of support to the headteacher, but also willing to challenge (a critical friend)

## School Governors, as at September 2019:

### **Foundation Governors**

Mr B. Rust

Dr J. Fullerty

### **General Members**

Mrs A. Peters, Chair

Mr A. Taylor

Mr G. Benn

Mrs J. Menell

Mrs R. Thackray

### **Parent Governors**

Mr N. Rowe, Vice Chair

Mrs L. Saunders

### **Staff Governors**

Mrs A. Sargeant

Mrs N. Starbuck

### **Principal**

Mrs S. Mitchell (Headteacher Ex-Officio)

### **Incumbent**

Reverend A. Jeewan



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# Great Oak Multi Academy Trust

On January 1<sup>st</sup> 2017, Great Chesterford C. of E. Primary Academy converted from a single academy trust to a multi academy trust (MAT) - Great Oak Multi Academy Trust. Great Oak Multi Academy Trust aims to create a group of Church of England primary schools connected by a common commitment to learn from each other by sharing good practice and experiences, as well as supporting each other across the Academy community. Our purpose is to work as a team to develop collaboration to ensure every child within the Great Oak Multi Academy Trust has the best possible educational experiences.

At present there are two schools in Great Oak Multi Academy Trust:

- Great Chesterford C. of E. Primary Academy
- Debden Primary Academy

For further information please visit the MAT website: [www.greatoakmat.co.uk](http://www.greatoakmat.co.uk)

## **MAT Board of Directors, as at September 2019**

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Mr G. Benn

Mr D. Boatman, Vice Chair

Mrs M. Challinor

Mr J. Luke

Mrs S. Mitchell, CEO (Executive Headteacher)

Mr A. Taylor, Chair

Mr. L. Tobin